

Guidelines for the PJTSAU – Best Extension Scientist Award

1. Teachers in the cadre of Assistant Professors / Associate Professors will be eligible for the award.
2. Minimum of 5 years class room / laboratory teaching / research / extension experience is necessary to become eligible for the award.
3. Such of those who are working presently in research or extension or teaching but have put in 5 years of experience during the preceding seven years also be made eligible for particular award.
4. The total number of awards is **TWO**.
5. If suitable candidates are not available for consideration for any award in any faculty then those awards shall not be awarded that year.
6. Each award consists of **Rs. 10,000/-** in cash and a certificate
Procedure for selection:
7. Application may be submitted by teachers / scientist / extension scientist in quadruplicate through proper channel. A committee of Associate Dean / ADR and two Senior Professor/Professor/Associate Professor may be constituted to screen the applications received for consideration for the award. The Committee shall prepare a merit list and forward them to the University along with their applications. The Associate Dean / ADR has to forward the bio-data of other applicants also to the University.
8. While short listing the candidates, the Associate Dean / Associate Director of Research shall critically examine the credentials of the teachers / scientist by making special efforts, both directly and discretely to find out how best the teacher, research scientist and extension scientist really is. They should also take into account the honesty and integrity and the confidential reports of the candidates for the reporting period.
9. The Vice-Chancellor may appoint a committee of Deans, Directors and External Experts to select the best teacher/scientist/extension scientist from the panels received from the respective Associate Deans / ADRs.
10. There should be at least 5 years of gap for the same award by the teacher / Research Scientist / Extension Scientist
11. The candidate should get minimum 60 per cent marks (average of five years) to apply for any award.
12. The University reserves the right of selection of applicants. There will be no appeal against it.

Proforma for PJTSAU-Best Extension Scientist Award

GENERAL INFORMATION

PERSONAL INFORMATION

1. Name (in Block Letters) :
2. Designation :
3. Discipline / Department :
4. Place of work :
5. Date of Birth :
6. Address for correspondence :
7. Academic qualifications :

S.No.	Degree / Diploma	Discipline	University	College / Place of study	Month / Year of passing	Class obtained	Fellowships / Awards
1	2	3	4	5	6	7	8

8. Employment record in the University:

S.No.	Place of work with full address	Designation / Post held	Scale of Pay	Period		Nature of duties
				From	To	
1	2	3	4	5	6	7

9. Orcid id /Google Scholar Id:

10. IRINS id:

(Furnish information for the last five years)

(Maximum Marks 50)

A.

[Maximum marks: 25]

1. Technology Assessment and Refinement (OFT) as per approved Technical programme

S.No	Assessment year	Crop / Season	No.of OFTS conducted with details	No of Villages with area covered	Status	Outcome of the OFT	Marks Obtained	Documentary evidence Pg. No.
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1.0 mark each Crop OFT

*Irrespective of outcome applicant should list all approved OFTs

2 .FLD / Extension study

S.No	Assessment year	Crop Season	No.of FLDs/Extension Studies conducted with details	No of Villages with area covered	Status of FLD/ Extension Study	Outcome of the FLDs/ Extension Studies	Marks Obtained	Documentary evidence Pg. No.
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1 mark / Crop FLD/ Extension Study

*Irrespective of outcome applicant should list all approved FLDs

3. Training programmes organized [Farmers /Extension functionaries/Farm Tele Advisors/Input dealers]

S.No	Assessment year	Title of training	Off/On campus	Venue	Duration	Marks Obtained	Proof Pg. No
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Duration 1-2 days: National: 0.5 mark/Programme

Duration 3-14 days: National: 1 marks/Programme

21 days National: 1.5 marks

Vocational Training program (more than 30days) : 3.0 marks /Programme]

4. Diagnostic visits

S.No	Assessment year	No.of visits	Crop /Season	Problem diagnosed	Recommendation	Adopted by farmer or not	Marks obtained	Proof Pg. No.
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1 Mark /10 Visits

5. Publishing Knowledge material/University Documents

S.No	Assessment year	Name of Knowledge material / publication	Yearly / Halfyearly / Quarterly / Monthly	Title of content	Publisher /Producer	Publication No/Volume No	Marks Obtained	Proof Pg.No
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Vyavasaya Panchangam: 3 marks/Issue; Vyavaasayam: 1.0marks/publication; Research Journal: 1.0 marks/issue; News Letters: 0.5 mark/issue; University Level Publications of Annual Reports / Extension / Research highlights: 1.0marks; Preparation of Convocation Reports / Foundation Reports / Memorial Lectures: 1.0 mark; Technical / diagnostic bulletins:1.0 marks; Reports

submitted to Central / State Governments: 1.0 marks; Information Centre Development: 2.0 marks ; University Wall Calendar Preparation 1.0 marks; University Greetings / monthly Planner / Invitation Cards: 0.5marks; Pamphlet / Folder/Bulletins/Booklet/Leaflet: 0.5marks.

6. Production of e-resources

S.No	Assessment year	Name of the programme /Exhibition	Topic / Theme	Date of broadcast / Telecast / Organized	Agency / Channel / Venue	Marks Obtained	Proof Pg. No.
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Crop management videos:2.5 marks ; Success story: 1.5marks; Production of Radio /TV programs / Video Footage /Clippings: 0.5 marks ; Radio talk/ Chenu Kaburlu Programme: 1.0 mark; Recorded T.V programmes (Annadata etc): 0.5 marks each :Phone in live programmes (TV): 1.5 marks; (Radio) :1.0 Mark : Story board preparation for DVD/Short films: 1.0mark; Shorts/Jingles: 0.5mark ; You tube: 0.5 mark; Blog/Website maintenance : 2.0 marks, e-posters :0.25 marks /You tube live : 2 marks

7. RAWEP [Organised]

S.No	Assessment year	Semester	Activity	Venue / Village	Number of participants	Marks Obtained	ProofPg.No
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RAWEP : 0.5 mark/activity – Limited to 2.5 Marks

8. Farmers outreach programmes [Other than RAWEP activities]

S.No	Assessment year	Title of Programme	Date and Venue	No. of Participants	Marks obtained	Proof Pg. No.
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Exhibition/Field days / Kisanmelas /FFS / Farmers - Scientists Interaction meeting / Campaign / Technology week/ Awareness programmes / RythuSadassu / Exposure visit with Farmers: 0.5 mark/ Programme;
(Other than RAWEP activities)

B.

[Maximum: 5 Marks]

9. Promotion of Farmers Producers Organization / Agri.Start ups/ Value addition units

S.No	Assessment year	Name of FPO/ Agri.Stratups /Value addition units and Place	Details of activity	Outcome	Source of funds	Marks Obtained	Proof Pg.No.
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1.0 mark / FPO/ Agri.Startups /Value addition units

10. Identification /Documentation of Indigenous Technical Knowledge /Grass root innovations

[GRI]/Farmer innovations]

S.No	Assessment year	ITK /GRI/Farmer Innovations identified /Crop	Village / Mandal / District	Scientific approval by Crop Expert	Marks Obtained	Proof Pg. No.
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1.0 mark / ITK /GRI[Farmers]

11. Innovative Extension Methods Developed for TOT/Dissemination

S.No	Assessment year	Title of the Innovative Method	Place Tested / Social media Platform used	Activity	Out Come	Marks Obtained	Proof Pg.No.
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Innovative Method: 1Mark / Each

C.

[Maximum Marks: 10]

12. Revenue generation /Revolving fund generation (Third party evaluation / Seedmultiplication/Consultancy / Plant material sale/YouTube monetization / Produce sale /Publications sale /Any other Item):

S.No	Assessment year	Nature of activity	Revenue generated [As per Cash receiptregister entry]	Marks obtained	Proof Pg. No.
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1.0 mark / Rs. 20,000 generated

13. Externally funded Projects / Consultancy projects / Completed / Ongoing/proposed [Competitive mode]

S.No	Assessment year	Project code / Title/Season	Funding agency	Lead/ Associate	National /International	Out come	Marks obtained	Proof Pg. No.
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International: (Principal and co- investigator) > 40 lakhs - 10 marks

20-40 lakhs – 7.5 marks

< 20 lakhs – 5 marks

National : > 40 lakhs – PI – 6 marks, CO PI – 3 marks

20-40 lakhs –PI- 4 marks ,CO PI –2 marks

< 20 lakhs – 2 marks: Co PI – 1 mark

Projects proposed: International – 1 mark

National - 0.5 marks

14. Externally funded Projects assigned by University

S.No	Assessment year	Project Code / title/Season	Funding agency	Lead/ Associate	National / International	Outcome	Marks obtained	Proof Pg. No.
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International: Principal Investigator: 2.0 marks / each; Co-Principal Investigator: 1.0 mark / each

National: Principal Investigator: 1.0 mark / each; Co-Principal Investigator: 0.5 mark / each

D .

[Maximum Marks: 10]

15. Guidance to PG students as Chairman / Member of the Advisory Committee

(Thesis submitted & approved only)

(3 M)

S.No	Assessment year	Name of the Student	I. D. No	Ph.D / M.Sc	Year of Thesis approval	Chairman / Member	Marks Obtained	Proof Pg. No.
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M. Sc: 1.5 marks / student for Chairman and 0.5 marks / student for Member
Ph. D: 2.0 marks/ student for Chairman and 1.0 mark/ student for Member

16. International assignments /Training programmes

(2 M)

[Post.Doc. fellow /International training programmes attended for more than 4 weeks]

17. Any other significant accomplishments [Not covered above]

(5 M)

CATEGORY II

OTHER ACTIVITIES AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES & SCIENTIFIC PUBLICATIONS

A. Professional Development Activities

[Maximum Marks : 25]

18. Other Activities

5 Marks

S.No.	Assessment year	Designation of post	Period	Activities taken up	University approval / HOD approval	Marks	Proof Pg. No
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Farm i/c /Coordinator of Chenukaburulu Radio programme / i.c Village adoption : **2.5 Marks / year/ activity**

Co Convener of Chenukaburulu Radio programmer: **1.25 marks /year**

Purchase Committee / Auction Committee / Stock Verification / Enquiry Committee / Disaster management committee :
Chairman: 1.0 marks; Member: 0.5 marks /activity/year

19. Creating New Facilities/ Strengthening existing facilities/Maintenance of demo units or income generation units

4 Marks

S.No.	Assessment year	Name of the Demo unit / Laboratory Facilities improved	Year of initiation	Funding agency	Certified by Head of office or competent authority	Marks	Proof Pg. No
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Laboratories / Development of Farm, Hostel and other Infrastructure facilities / Irrigation development activity etc:

1.0 mark / activity

20. Member in Expert Committees

3 Marks

S.No.	Assessment Year	Activity [Chairman / Member]	Post for which committee constituted	Department/ Organization	Year	Place	University approval	Marks	Proof Pg. No
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Member in committee outside University [State /National bodies]

1.0 mark activity

21. Professional development activities /Membership

5 Marks

S.No.	Assessment year	Activity	Department / Organization	Date / Year	Place	Official order	Marks	Proof Pg. No.
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Membership in international bodies /societies: 2.0 marks /year

Membership in scientific societies or outside institutions: 1.0 mark/year

Editor/Editorial committee member/Referee for journals:

Editor: Yearly: 2.0 marks; Half yearly:1.0 mark; Quarterly: 0.75mark; Monthly: 0.5 mark;

Member: 0.5 mark; Referee: 0.5 mark /article

**22. Orientation Course / Refresher Courses/Winter/Summer School
[Organised/Resource person]**

5 Marks

S.No.	Assessment year	Course/ Programme	Department/ Organization	Date / Year	Place	Official order	Marks	Proof Pg. No
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Long term(up to days): 1.0 mark/Course: 6-20 days : 2 Marks
 Winter/Summer school (21 days or more): 5.0 marks
 Resource persons for training programmes: International: 1.0 marks:
 National: 0.5 marks

23. Awards

3 Marks

S.No.	Assessment year	Name of the award	Department / Organization	International / National/ State / District	Year	Marks	Proof Pg. No.
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Awards [Govt. Bodies only] : International: 3.0 marks; ICAR / National: 2.0 marks ;
 State/district: 1.0 mark

B. Scientific & Other Publications

(Maximum marks: 25.0)

24. Research Publications

A. Research Papers published (Peer reviewed Journals)

15 Marks

S.No.	Name of the author	Title of the Research Article	Year	Name of the Journal	Volume, Page No.	NAAS rating	Marks	Proof Pg. No
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NAAS >6.0: 3.0 marks for 1st&2 authors and 1.5 marks for 3rd Author & Above
 NAAS 3 TO 6 : 2.0 marks for 1st&2 authors and 1 marks for 3rd Author & Above

A. Text Books /Reference Books /Book Chapter

S. No	Name of the author	Title of the book	Year	Name of the Publisher	Author / Editor	Details	Marks	Proof Pg. No
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Sole Author: 2.0 marks / Each; Associate Authors: 1.0 marks/ Each; Chapter in edited book: 1.0 mark/ Each

25. Best oral/Poster presentations in Conference/Seminar/Workshop **2 Marks**

S. No	Name of the author	Title of the Research Article	Year	Name of the Journal/Conference/Seminar/Workshop	Volume, Page No.	ISBN, ISSN number	Marks	Proof Pg. No.
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International :2

National: 1

26. Popular Articles **3 Marks**

S. No.	Name of the author	Title of the Article	Year	Details of the Publication	Contribution	Marks	Proof Pg. No
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Vyavasaya Panchagam: 1.5 marks / chapter; Vyavaasayam: 1.0 mark / article and Other magazines: 0.5 mark.

27. A. H index of Individual **5 Marks**

S.No.	Assessment year	Title of the Research Article	Name of the author	Name of the Journal	Volume, Page No.	NAAS rating	Marks	Proof Pg. No
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For Google scholar < 5 : 1 mark 5-10: 3 marks > 10: 5 Marks

For Scopus < 5 : 3 marks: >5 : 5 marks

B. Average no. of down loads by faculty on CeRA platform

S.No.	Assessment year	Name of the Journal	Name of the author	Name of the article	No. of articles downloaded	Marks Obtained	Proof Pg. No
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50- 100 : 2 Marks

101 -200 : 3 Marks

> 300 : 5 Marks