

**APPLICATION PROFORMA FOR  
MANDAVA VENKATRAMAIAH BEST TEACHER AWARD**

1	Name Designation E-mail ID	:				
2	Name of the College	:				
3	Date of Birth	:				
4	Particulars of Service in Teaching, Research, Extension and Administration (Service rendered in various cadres may be given in tabular form)	:	Place of work	Designation / Post		Period From – To
5	Details of Academic qualifications and subjects of specialization (Class OGPA/Percentage of marks in the examination (Bachelor's level and above)	:	Degree	University	Year of Passing	OGPA
6	Titles of master's & Doctoral thesis along with the name of University that awarded the Degree	:				
7	Research work done other than that for P.G. Degree during last five years (enlist significant findings if any)	:				
8	Research publications giving the names of all authors, title, year and name of the journal with NAAS rating (List to be enclosed in tabular form)	:				
9	Papers presented at conferences Seminars / Symposia at State, National and International level as first author	:				
10	List of the books, bulletins, status reports & popular articles published	:				
11	List of courses offered for UG & PG in the last 5 year, semester wise, course-in-charge (given in tabular form)	:				
12	No. of M.Sc and Ph.D students guided as Chairman (Enlist with title of theses and year of completion)	:				

13	No. of M.Sc and Ph.D students on hand as Chairman with title of thesis proposed.	:	
14	Development and use of quality instructional manuals / Audio / e-learning etc		
15	List of courses for which manuals for practical were prepared by you		
16	No. of years serves as i) Warden ii) Officer i/c Student activities iii) Officer incharge Advisory committee iv) NSS programme office v) Tour leader for educational tours	:	
17	What innovation you made in improving your teaching ability – name outstanding innovations if any.		
18	Organisation of workshops / seminars/ symposiums/Training programmes etc., for the benefit of other teachers, starting new societies, initiating programmes of Science and technology		
19	Information about the experience in teaching / research / extension / administration and planning may be furnished.	:	
20	Membership and fellowship of : professional Societies with year of enrolment.		
21	Any other steps taken to improve quality of teaching		

It is certified that the information furnished by me is correct to the best of my knowledge and belief.

**SIGNATURE OF THE APPLICANT**

**COUNTER SIGNATURE OF THE  
ASSOCIATE DEAN**

**GUIDELINES FOR  
MANDAVA VENKATRAMAIAH AWARD FOR BEST TEACHER / RESEARCH SCIENTIST  
(SPONSORED BY MANDAVA FOUNDATION)**

1. Teachers / Scientists in the cadre of Assistant Professor/Associate Professor will be eligible for the Award.
2. Minimum of 5 years of Research/ Teaching experience at any research station/ College is necessary to become eligible for the award
3. The total number of awards may be 2 (One each for Teaching and Research)
4. The awards may be given every year
5. Any or All the awards will not be given in a particular year if suitable researcher / teacher are not available. The awards will also lapse and will not be carried to subsequent year
6. Each award consists of cash, Citation and a memento.

**7. Procedure for selection:**

- i) The application may be submitted by the Research Scientist / Teachers themselves through their Heads of Office / ADRs/ ADs (four sets).
- ii) A committee consisting of the Associate Director of Research / Associate Deans with 2 senior Officers may be constituted to screen the applications received .All the applications received along with recommended list of candidates by the Committee may be forwarded to the University.
  - A. A committee appointed by the Vice- Chancellor may evaluate the applications/Nominations received from Associate Directors of Research/Associate Deans keeping in view the weightage as mentioned above and send their recommendations to the Vice – Chancellor for consideration and approval
  - B. There should be atleast 5 years of gap between two awards for the same teacher / scientist
  - C. The University reserves the right to select or not any applicant.

