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| Logo | **PROFESSOR JAYASHANKAR TELANGANA AGRICULTURAL UNIVERSITY**  **ADMINISTRATIVE OFFICE : RAJENDRANAGAR : HYDERABAD – 500030** |

**ADVT. No.03/OP/A2/2024 DATED:23-10-2024**

**APPLICATION FORM FOR THE POSTS OF UNIVERSITY OFFICERS**

(Dean of Student Affairs, Dean of Agriculture, Dean of P.G. Studies, Dean of Community Science, Dean of Agricultural Engineering & Technology, Director of Research, Director of Extension and University Librarian)  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(The application duly filled and complete in all respects should reach the   
JOINT REGISTRAR, PJTAU, Administrative Office, Rajendranagar, Hyderabad – 500030 on or before 13th November, 2024 by 4.00 PM. Attach separate sheets wherever necessary)**

Affix recent Passport Size Photograph

**Post applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Advt.No. & Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **GENERAL INFORMATION**
2. Name in full (in block letters) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Father’s name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Designation of the candidate : ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Name of the Institute/Organization

where presently employed : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Date of birth : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Age as on 1st November, 2024 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Place of birth : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Gender (tick the appropriate box) : Male Female Others
5. Present address (in block letters) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PIN\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone : (O)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (R)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(M)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Permanent address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PIN\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Nationality : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Languages known

(to read, write & speak ) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Do you belong to SC/ST/BC? : ( if so please specify)

14. Have you ever been prosecuted,  
 kept under detention or bound

fined, convicted by court of law ?

If so, please furnish the details thereof

15. Have you applied for any :   
 other post in this University?

If yes, indicate the posts applied for

16. Have you executed a bond to :   
serve your present organization?   
If so mention the period of bond.

17. Particulars of Application fee : D.D No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_

Amount: \_\_\_\_\_\_\_\_\_\_\_\_Drawn on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B. ACADEMIC & SERVICE RECORD**

**18. Academic Qualifications \* :**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Degree** | **Name of the Degree & Discipline** | **Institute / University** | **Year of passing** | **Major & Minor Fields** | **GPA & Class** | **Fellowships / Medals / Awards ( if any)** |
| Bachelor’s |  |  |  |  |  |  |
| Master’s |  |  |  |  |  |  |
| Doctoral |  |  |  |  |  |  |

\* Please enclose certified xerox copies of the certificates

**19. Other qualifications \* :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Particulars** | **Subject** | **Institute / University** | **Period** | | **Remarks**  **( if any)** |
| **From**  **Month/Year** | **To**  **Month/Year** |
| Postdoctoral Fellowship |  |  |  |  |  |
| Visiting Scientist / Adjunct faculty (more than 6th months) |  |  |  |  |  |
| Additional Degree in related fields |  |  |  |  |  |

\* Please enclose certified xerox copies of the certificates

**20. Employment Record & Experience \* :**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Designation** | **Scale of Pay** | **Institution & places of posting** | **Nature of work** | **Period** | | | **Duration**  **(Day/Month/Year)** |
| **From**  **Day/Month/Year** | | **To**  **Day/Month/Year** |
| Assistant Professor Cadre |  |  |  |  | |  |  |
| Associate Professor Cadre |  |  |  |  | |  |  |
| Professor Cadre |  |  |  |  | |  |  |
| Senior Professor Cadre |  |  |  |  | |  |  |
| **Administrative Service** | | | | | | | |
| Assoc. Director of Research / Associate Dean | |  |  |  |  | |  |
| Univ. Head / Prl. Scientist (Crops) / Head of Department / Research Station /Centres / Schemes | |  |  |  |  | |  |
| Others  (DR, DE, Deans, DSA, Dean P.G., Registrar, CoE, UL & Admn. Services in or outside PJTAU / ICAR and Deemed Universities) | |  |  |  |  | |  |

\*Research / Teaching / Extension / Administration / Library Services

* Candidates possessing the experience outside PJTAU have to get their experience certified from the competent authority
* The period for Ph.D studies during the employment / service must be clearly indicated

**21. Service Experience in the Relevant Field**

1. Total period of service \_\_\_\_\_\_ (years) \_\_\_\_\_\_ (months)
2. Number of years over the 8 year minimum service

as Professor/equivalent \_\_\_\_\_\_ (years) \_\_\_\_\_\_ (months)

1. National / International assignments on deputation \_\_\_\_\_\_ (years) \_\_\_\_\_\_ (months)

**C. ACHIVEMENTS & THEIR IMPACT**

**22. Significant Achievements & their Socio-Economic Impact**

Mention five most significant achievements in the relevant field (Varieties, Hybrids, Technologies developed / Technology assessment, Innovative Extension Activities / New Pedagogy, Curriculum revision, Content development for MOOCS / Developments, Innovations brought in Library) along with their socio-economic impact – in 250 words supported by documents (Attach separate sheets).

**23. Other Research and Academic activities (Attach relevant documents as proofs)**

1. Human resource developed – (Trainer’s training; farmers’ training; development of farmers’ interest groups / commodity interest groups and development oriented SHGs, Student training, faculty training etc)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the Training / Workshop / Seminar / Conference organized** | **Type of participant group** | **Year and period** | **Funding agency / Collaboration** | **University / State / National / International level** |
|  |  |  |  |  |  |

1. Research Projects awarded through competitive research grant / National or State funded projects.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the Project** | **PI or Co PI** | **Duration and Year** | **Research grant (Rs.)** | **Funding agency** |
|  |  |  |  |  |  |

1. PG students supervised (Ph.D & M.Sc. as Chairperson / Co-Chairperson).

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Title of thesis** | **Year** | **Department** |
|  |  |  |  |

1. Served as Chairman / Member of Research / Academic / Extension Councils; Review Committees / Task forces; Govt. Commissioned Missions; Consultant at national / international / state levels. ) Specify

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Name of the assignment & the role** | **State / National / International** |
|  |  |  |

**24 Publications and IPRs**

(a) Publications:

(i) Number of research papers published

(ii ) Number published in refereed journals (NAAS rating >5) \_\_\_\_\_\_\_

1. Number published as first / second author \_\_\_\_\_\_\_
2. Number published as other co-authors \_\_\_\_\_\_\_

(v) Number of Research Reviews / Book Chapters \_\_\_\_\_\_\_

(vi) Books authored

(vii) Proceedings edited \_\_\_\_\_\_\_

(viii) Number of popular articles

English \_\_\_\_\_\_\_

Telugu \_\_\_\_\_\_\_

ix) Full Research publication (in the cadre of Professor):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No.** | **Authors, Year & Title** | **Journal name, Volume &**  **Page no.** | **1st /2nd author** | **NAAS Rating (2023 basis)** |
|  |  |  |  |  |
|  |  |  |  |  |

x) Other Publications:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Publication category** | **Authors & Year** | **Title & No. of pages** | **1st /2nd author** | **Publisher** | **ISBN or University No.** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

xi) List 10 Best Publications from the above with NAAS rating in the relevant field

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Authors, Year & Title** | **Journal name, Volume &**  **Page no.** | **1st /2nd author** | **NAAS Rating (2023 basis)** |
|  |  |  |  |  |
|  |  |  |  |  |

(b) Patents and other IPRs including copy rights ( with supporting documents)

Number ( specify ) \_\_\_\_\_\_\_\_\_\_

**25. Recognitions and Awards**

(Please list awards and recognitions received ( if any) )

1. National Award – ( ICAR, CSIR, DST, DBT, Science Academies, ISCA, etc ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. State Award – (State Government, University etc)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Academy Fellowship – ( INSA, INAC – India, NAAS, INSc, APAS and other Professional Societies) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. International Recognition – ( FAO, UNO, CGIAR Institutes etc. ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**26.** **Administrative capability / Leadership qualities** ( Elaborate your contributions on the following aspects):

1. Institution building ( strengthening research / extension infrastructure facilities; Major R&D / Extension initiatives; Leadership to undertake coordinate / collaborative / network programmes; Resource generation – both from external and internal resources ; Budget utilization; Human resource development / management/Library development & digitalization).

**27. Any aspect not mentioned above, which you think will strengthen your claim for this position** ( briefly in 10 lines)

**28. Documents to be enclosed along with each application form.**

1. SSC Certificate (Date of Birth)

2. Academic Certificates

3. Service Certificates (outside PJTAU)

4. Certificates of Recognition

5. Ten (10) Best Publications in NAAS rated Journals in relevant field

6. Caste Certificate

7. Evidences / Proofs supporting the claim

8. Details of Application fee (Demand Draft)

9. Any other document of relevance

**CERTIFICATE**

I certify that all the above stated information is true and correct to the best of my knowledge and belief. I will forfeit my candidature if any of the information furnished by me is not correct.

Place :

Date:

Signature of the Candidate

Applications of candidates should be necessarily forwarded by their controlling authority, failing which they will be rejected.

**FORWARDED BY**

Place:

Date:

Authorized Signatory,

(with seal)

**ANNEXURE – A**

**(Application for University Officer posts of PJTAU)**

**NO OBJECTION CERTIFICATE AND VIGILANCE CLEARANCE BY THE EMPLOYER FOR THE CANDIDATES APPLYING FROM OTHER UNIVERSITIES / INSTITUTIONS**

**(To be signed by the Controlling Authority)**

1. Certified that Dr. ………………………………….. is working as ………………………........… in the Pay Scale / Pay Level …………………………………………………….…………….. on regular basis with effect from …………………………………………….. vide Office Order No. …………………………………………………………… Dated: ……………………………….
2. His / her date of birth is …………………………………….. as per service records.
3. Certified that Dr. ………………………………………...…….. is clear from vigilance angle and he/she is eligible to apply.
4. This office has “No Objection” to the Dr. ………………………………………………… an applicant for the post(s) advertised by the PJTAU, Rajendranagar, Hyderabad vide Advertisement No. ………………………………………………………………………………...
5. If selected he / she will be relieved.

Signature ………………………………

Name …………………………………..

Designation ……………………………

Date ……………………………………

Office Seal

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**NOTE:**

1. In-service candidate should get the above NOC signed by the Competent Authority of the present employer.
2. All the certificates / entries mentioned above are mandatory.
3. Vigilance Clearance Certificate as above issued by the Institute / Organization shall be treated as final.
4. NOC should be issued in the above format only and nothing should be added or deleted from format.